**APPLICATION WORKSHEET**

**YOUTH COMMUNITY SERVICE AWARD (YCSA)**

This worksheet is an optional tool for preparing your Youth Community Service Award application. This worksheet will not be accepted as your application to the Youth Community Service Award. Please apply using the online application form.

All the questions you will be asked to complete on the online application form are below. Keep your entries precise and clear. It is important to note that space in some sections is limited and the maximum word allotment is identified in the sections.

If you are unable to submit online, or if you have any questions about the application process, please contact Trust staff at scholarship@ourtrust.org or 1-800-505-8998.

## APPLICANT INFORMATION

Full Name

Mailing Address

City Province Postal Code

Do you self-identify as Indigenous?

Yes, No, I prefer not to answer

If yes select the options you identify with: First Nations, Inuit, Metis, I prefer not to answer.

## EDUCATION

**School Details**

What Basin Public School or Independent School (or other program) did you or are you graduating from?

Name of School

Location/School District

Graduation Year

**Community Service Details**

Starting with the most recent, list the community service activities in which you have participated. Use additional pages if you need to.

Name of organization or school initiative

Year(s) of involvement (from – to)

Time commitment (eg monthly/weekly/hours)

Is this a credited school course? (Yes or no)

Did you receive pay, a wage or financial benefit from this activity? (Yes or no)

Explain the type of activities involved

**YOUR VOICE**

The purpose of these awards is to encourage and reward young people who have been involved in community service. Summarizing all your community service volunteer work, please tell us about your experiences. Maximum 250 words.

Be sure to tell us:

* 1. how and why you became involved with the organization or school initiative;
	2. why you felt it was important;
	3. what sort of impact or contribution you made to your community; and
	4. what impact the community service had on you.

## SUPPORTING DOCUMENTS

Provide a maximum of three current letters of support from individuals who can comment on your community service activity. Also provide the name and phone numbers of these individuals.

List what you are submitting:

1.

2.

3.

Before uploading your supporting document, ensure the file name is clear and identifies the content.

File size may not exceed 3MB per document, and a total of 10 MB for all uploads.

**SUBMISSION**

Choose the Basin Public School that you attend, or to the one nearest to where you live from the drop-down list:

The deadline is **April 14, 2025 3:30 p.m. PT / 4:30 p.m. MT.**

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| --- | --- |
| **Castlegar**: Stanley Humphries Secondary | **Cranbrook**: Mt. Baker Secondary |
| **Crawford Bay**: Crawford Bay Secondary | **Creston**: Kootenay River Secondary |
| **Elkford**: Elkford Secondary | **Fernie**: Fernie Secondary |
| **Golden**: Golden Secondary | **Invermere**: David Thompson Secondary |
| **Kaslo**: JV Humphries Secondary | **Kimberley**: Selkirk Secondary |
| **Nakusp**: Nakusp Secondary | **Nelson**: LV Rogers Secondary |
| **New Denver**: Lucerne Elementary Secondary | **Revelstoke**: Revelstoke Secondary |
| **Salmo**: Salmo Secondary | **South Slocan**: Mount Sentinel Secondary |
| **Sparwood**: Sparwood Secondary | **Trail**: JL Crowe Secondary |
| **Valemount**: Valemount Secondary |  |

## DECLARATION

1. **I UNDERSTAND** that if I am a successful recipient of a Columbia Basin Trust Youth Community Service Award, my personal information including but not limited to my name, community and school may be circulated widely and that, if posted on the Trust's website and other websites, it will be available to the public both inside and outside Canada. I further understand that the Trust has no control over, and is not responsible for, the use or misuse of materials on its website, including my name, community and school.
2. I certify the information provided on this application form and in all the documents accompanying it is true, accurate and complete. By submitting this application*, I fully understand the criteria and conditions I must meet to be eligible for the award.* I understand this information will be used for award selection purposes.
3. I understand Columbia Basin Trust (the Trust) and its agents shall not be obligated in any manner to any applicant whatsoever and reserves the right to fully, partially or not fund any application submitted.
4. I acknowledge and consent that the information requested on and related to this application is collected under the authority of section 26(c) of the Freedom of Information and Protection of Privacy Act (FOIPPA), and will be used by the Trust for administrative and evaluative purposes only.
5. I acknowledge that the Trust may disclose this application, and the information contained herein, including but not limited to names, budgets, locations and the amount and nature of any related funding to the public, individuals or any other entity to the extent allowed by the FOIPPA. Any questions regarding such may be directed to: FOIPPA Inquiries, Senior Manager, Information Services, Columbia Basin Trust, Suite 300, 445-13th Ave., Castlegar, BC, V1N 1G1, 1.800.505.8998.

I have read and agree to the declaration above. \*

I Agree