



ATHLETICS

HANDBOOK

GOLDEN SECONDARY SCHOOL

All about the Golden Eagles Sports program. This handbook is designed for student athletes, parents, coaches and team sponsors.

**RHYS BADENOCH – GSS ATHLETIC
DIRECTOR**

Revised 2020

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To whom it may concern,

If you are reading this, then you have some interest in the Golden Secondary School Athletics Program. This handbook is designed to provide information about our extra-curricular athletics programs at Golden Secondary School. If you have any questions about our programs or policies, I hope this book will answer them. If not, please feel free to reach out to either our athletic director or administrative team.

Extra-curricular activities are an important part to any school and creating well rounded students. Here at GSS we view it as a great complement to school curricular programming. We take great pride in our athletics program and aim to grow it each year.

The Golden Athletics Program has had many successes over the years ranging from numerous zone championships in Basketball, Volleyball, Soccer and Skiing to recent top placements at provincials for Skiing in 2019. We are proud to be a member of Kootenay Athletic Association and want to represent our town and community around the province. Sport can play such an important role in young students lives and we want to provide them with the best opportunities we can.

If you are a...

Student Athlete – We hope you have a positive and fun experience being a part of the GSS athletics program and that you give back to the program and school as much as you get out. Being a member of a team will give you great life skills.

Parent – Thank you for being an active parent, advocate for your child and spectator. Reading this will help you to support your child and the team and the GSS athletic mission. If you have any questions about the policies in this book, please ask.

Coach/Sponsor – Thank you for your involvement and support, this program wouldn't run without people like you. In an effort to make your job easier, and at the same time ensure that the organizational details that must be looked after are done correctly; please familiarize yourself with both the contents of the handbook and the appendices that follow.

The goal of this handbook is to ensure the best possible program not only for the student, but the coaches and the school community as a whole. If you have any further questions regarding athletics policies, please contact us.

Rhys Badenoch – Athletic Director **Kelsey Doolaar** – Vice-Principal

Steve Wyer - Principal

Philosophy

The goal of the Golden Secondary extra-curricular athletics program is to create not only well rounded athletes, but students and citizens of the Golden Community. We strive to provide the students of GSS with the opportunity to learn new sports, hone their skills and create lifelong skills and friendships that will serve them later in life. Whether these are communication skills through working as a team, hard work through rigorous training or playing for the Toronto Raptors in the NBA, we value commitment to the team, hard work and an intrinsic drive to better oneself.

As an athletics program we strive to uphold the following policies:

- **Positive experience**
- **Opportunities for all**
- **Athletic Skill and Personal Development**
- **Enhance our school values**
- **Child and student safety** – Ensuring student safety is always our number one priority

The focus for teams at the Bantam (Gr 8) level is primarily on skill development and maximizing participation and emphasis for equal play. The Junior level (Gr 9/10) focuses on skill development and competitive play. As the season progresses, playtime may be affected depending on individual team's goals. At the Senior level (Gr 11/12), the focus shifts to competitive play, and equal playtime may not be possible. Commitment and dedication are demonstrated by regular attendance at practice and game play. Each player should set goals that include personal development.

Communication Pathway

In this District we focus on open communication and speaking with the direct person that is involved. To this end we ask that you following the list below in order to ensure the right information gets to the right people – for further details see SD6 policy 2710

1. **Coach** – General team and player enquiries. If there is a potential continuous issue, please request a meeting to discuss directly with the coach first. If the coach is under the age of 19, then a teacher sponsor must be there to facilitate
2. **Staff sponsor/Teacher attached to the team (if applicable)** – General team administrative inquires and team concerns. They are there for student wellbeing and general team organization.
3. **Athletic Director** – Any general GSS athletics questions including volunteering process, recruitment, facility booking, injury reporting, budgets and all issues that have not been resolved at the coach or teacher sponsor level.
4. **Vice-Principal** - All appeals, major concerns and/or issues unable to be resolved by the Athletic Director. Any serious disciplinary issues or behavior that contradicts the spirit and philosophy of school sports.
5. **Principal** – Final School level decisions and appeals.
6. **School Board** - Final School District level decisions and appeals of decisions made by the Principal. Please visit the [Collaborative Problem Solving](#) document at the District Website to get details of this process.

Student-Athlete Expectations

Citizenship and Academic Performance

Extra-curricular participation by students at Golden Secondary School is a privilege granted to students, provided that certain criteria and expectations are met by the student-athlete including:

- 1) **Attendance** - consistent and regular.
- 2) **Behavior** - in classes, throughout the school, and in the community
- 3) **Learning** – Effort is made to the best of one’s ability to use good work habits to meet learning outcomes in their classes

It is the request of the Athletic Department that teaching staff will communicate any problems to the Staff Sponsor or Athletic Director. In the event that a student-athlete is failing to meet behavioral and academic requirements, all parties will work together to create possible solutions and offer support. If the student-athlete does not improve, they will be excluded from participation of extra-curricular activity until they can meet expectations.

Teachers play an integral role in meeting the scholastic aspect of the “Student-Athlete.” When things in class are not going well and classroom level interventions have not been successful, the student should not be leaving class for sport or even participating in extracurricular sport. The student is expected to be putting in their best effort and at minimum meeting expectations for behavior, attendance, and work habits. We ask teachers to communicate this to the staff sponsor, coach, administrator and/or Athletic Director so that a plan can be put in place to return the student-athlete to good standing. Teachers do not have the right to deny a student leave from class to participate in a competition; however, they are encouraged to make professional recommendations. Every student-athlete reads and signs an expectation sheet at the start of their season.

Student-Athlete Discipline

Generally, discipline within the scope of athletic practice and competition in inter-school competition at GSS shall be the responsibility of the individual coach and team officials. The coach and/or sponsor have the initial responsibility to clarify goals and expectations of the program to all involved. Example: poor practice attendance resulting in less playing time. In some cases of competition, the East Kootenay Schools Athletics Association (EKSAA) becomes involved. E.g.: Technicals, Red Cards, abuse of officials, etc.

The Athletic Director and/or the Athletic Administrator will become involved in a discipline issue when the student-athlete’s behavior is deemed beyond the scope of the team and/or extends beyond the scope of athletic competition. Some examples include:

- Where a representative of GSS acts in such a manner that the integrity of our athletic program and school is questioned;

- When an individual or group of GSS athletes are in violation of the student Code of Conduct (i.e. involved with drinking alcohol, fighting, or using drugs during a school sporting event or on a field trip);
- Where an individual or group of athletes quits a team without a valid excuse such as a medical issue.

Coaches should ensure the Athletic Director and/or GSS Administration are made aware of any disciplinary issues as soon as possible.

Early Dismissal and Student Attendance

Early dismissals are for the purpose of allowing students to get to competitions on time and not to miss class time unnecessarily. There are different methods of communicating early dismissals. All early dismissals should be submitted to the office for distribution within the school at least 5 days prior to the trip. It is up to the student athlete to communicate individual absences from class and school with each teacher.

Attendance in class on game days is **mandatory**. In the case that a student athlete has not attended classes but has arrived expecting to play that afternoon, coaches are required to not dress that athlete for competition on that day.

Coaches must be clear in communicating to their players that:

- 1) Students must present their early dismissal slips to the teacher at the beginning of the period politely asking for permission to be dismissed.
- 2) Also, students who utilize early dismissal should leave immediately from their class and assemble at the foyer to depart to their games.
- 3) If a student is unable to attend and participate in PE class (due to an injury, illness, or other), it is expected the student-athlete will also not be able to participate in a team's practice or game.

Guidelines for Season Overlap

It is expected that students honor the commitments they made to in season sports (see BC School Sports policy (off season play) – the following other points should be followed when dealing with overlapping seasonal sports:

- All sports that are in season of play shall get priority for training space and athletes
- Sports may train in off-season times when space and time is available
- All off-season coaches should minimize the chance of over excursion of athletes, injury and anything else that may hinder their performance in on-season sports.

Under no circumstances should a student be forced to choose between an in-season sport and pre-season tryouts.

Equipment

The Athletic Department will make every effort to provide each team with the equipment necessary for their sport. Coaches are responsible for counting items

before and after a practice, and ensure that equipment is put away and locked up before teams leave. The Athletic Department needs the cooperation of all athletes and coaches to minimize theft of equipment. The Athletic Director will, in consultation with program coordinators and coaches, organize the ordering and delivery of all athletic equipment to the school. If you need new equipment, please inform the Program Coordinator and/or the AD.

Athletic Fees

An athletic fee is required from individuals participating on a GSS team. Consideration will be given to athletes who have difficulty paying these fees. Students who are unable to pay part, or all, of the athletic fee can 'pay back' the cost by volunteering service hours to athletics or speak with the AD or school administration for financial help.

All sport athletes pay an athletic general fee, this fee helps cover the cost of the following: EKSAA fees, BC School Sports Fees, uniforms, coaches support, and other expenses.

Each program is then responsible to determine their program athletic fee. That covers the year as well as allows the long-term sustainability of the program (For instance, uniforms do not need to be purchased every year however some money should be budgeted each year to pay for the eventual purchase of uniforms as needed. This budget will be the primary source of funding for new equipment, uniforms, first aid equipment, coaches gear etc.***All athletes participating for a team must be informed of the additional costs associated with playing on a particular team. This financial breakdown needs to be communicated clearly to the parents.

Seasonal Budget / Financial Sheet

Using the spreadsheet provided by the AD, detail the following:

- Seasonal expenses – all the costs of running the team for the season
- Revenue – The money coming in to run the team (Fees, fundraising, etc.)

The budget must be created on a year-by-year break even strategy (in other words – teams should not be budgeting to try and create a profit for future seasons but rather, as reasonably as can be expected, to balance out with expenses at the end of the season and sustain the sport long-term for athletes at the school.

This budget excludes the cost for provincials. A budget for provincials will be made if you qualify.

Fundraising for athletics is reserved for Senior Teams attending Provincial Tournaments to help offset the costs associated with travel, accommodation, and entry fees. All fundraising must be approved by Administration before it is organized.

Scholarships

Through the BC School Sports website, you will find links and information regarding a lot of the scholarships that are available for student athletes.

<https://www.bcschoolsports.ca/awards/scholarships>

KidSport Grant

Due to the new fee structure of sports at Golden Secondary School, every student athlete can apply to KidSport BC to help cover team fees.

For information please speak with the Athletic Director or visit the KidSport BC website

<https://www.kidsportcanada.ca/british-columbia/>

Application form will be available at the school or on the school website.

Student Athlete Code of Conduct

The actions of a student-athlete are a reflection of themselves, their team, their school, and their community. A student's involvement in school sports provides opportunities and experiences that are important to the development of a well-rounded student. However, student-athletes must remember that their participation in school sport is a privilege, not a right.

Student-athletes shall treat everyone with respect; exercise self-control at all times, and play fair.

- I agree that my conduct will be in accordance with that outlined in the School Code of Conduct; including attendance, behavior, and academic performance.
- As a member of a school group at Golden Secondary, I recognize that I represent my family, my school, and my community.
- I recognize my Coach and/or Teacher Sponsor is my supervisor and will have the final say while I am traveling or participating with a school team. I will be polite and courteous in my association with coaches, teacher sponsors, and other adults. Rude or abrasive conduct is unacceptable and may lead to my dismissal from the team.
- I recognize that when traveling on a school trip and with a school team that I must comply, without reminder, with all of the rules for the bus, MFAB, or private vehicle as laid out by my coach, the adult chaperone, and/or the bus driver.
- I recognize honesty and good sportsmanship are virtues and characteristics expected of all students. As a team member, I accept that any dishonest or dishonorable act, including use or possession of drugs or alcohol at any school sanctioned extra-curricular activity will result in the loss of my privilege to participate for at least 30 days. After 30 calendar days, I may apply (in writing) to the school administrator for possible reinstatement.
- Participatory privileges and group reinstatement will be determined by the administration of the school who will consult with an athletic committee consisting of: the athletic director, the coach, and one other coach from the school. This review will outline the terms and conditions for possible reinstatement to the team and/or other athletic teams.
- All GSS athletic teams require a non-refundable \$25 Athletics fee for each athletic season prior to receiving the uniform, this fee also includes a team photo. The uniform is to be returned in good condition at the end of the season or pay a replacement cost.
- I agree to the terms and conditions outlined in this contract and will abide by them.

Student Name: _____

Student Signature: _____

Date: _____

Duties of the Athletic Director

Coaching

- Make staff aware of athletic needs and interests.
- Search out, screen and allocate personnel for coaching and/or sponsorship roles.
- Organize and facilitate seasonal sport meetings with coaches / sponsors.
- Interpret league policy and athletic association requirements for coaches.
- Communicate with coaches re: league meetings, professional development, etc.

Athlete / Parent / Coach Relations and Communication

- Disseminate athletics information to students and parents.
- Maintain the athletics portion of the school website
- Assume an administrative role when dealing with interpersonal issues between coaches, athletes and parents, as well as athletic disciplinary issues in consultation with the school administration.

Facilities, Uniforms & Equipment

- Coordinate facility use and prepare gymnasium and field schedules.
- Distribute uniforms and equipment.
- Order new and replacement uniforms and equipment.
- Collect and inventory uniforms and equipment at the end of each season.

Budget & Finances

- Coordinate department needs, funding, collection of fees, and purchases.
- Oversee Athletics budget and all team budgets in consultation with school admin.

Awards

- Oversee the upkeep of various athletic display cases.
- Collect and collate athletic points, awards, and team write-ups.

Miscellaneous

- Report to the GSS Administration on the Athletics program
- Serve as the school liaison for outside athletic organizations (EKSAA, KSAA, BC School Sports, etc.)

- Coordinate registration and all paperwork including consents of all athletes with BC

School Sports & the School District

- Attend district Athletic Director meetings and EKSAA meetings.
- Coordinate referees and scorekeepers for volleyball and basketball.

COACHES

Coaches Roles and Responsibilities

GSS coaches act as team managers and are responsible for communicating with parents and players. This will include changes to practices, games, and travel times. Coaches are also responsible for organizing Parent Drivers if required. A manifest of Parent contact information is created once the team roster is submitted to the Athletic Director.

Requirements for Coaches

1. Submit a Criminal Record Check that can be done at RCMP and submitted to office. Free for volunteers
 - a. Can be done online see appendix 1
2. Attend a Child Abuse Reporting Protocol information session annually
3. Complete a CATT concussion training certificate online at: <https://cattonline.com/coach/> . Please forward the certificate to Rhys.Badenoch@sd6.bc.ca

Parent Drivers

Will need to contact the Athletic Director and complete the following:

- Submit a Criminal Record Check that can be done at RCMP and submitted to office. Free for volunteers
- Attend a Child Abuse Reporting Protocol information session annually
- Submit a drivers abstract from the ICBC website here: [ICBC Website Link](#)
- Submit copies of car insurance and driver's license
- Have the vehicle inspected by an Administrator
- Have winter tires that show the Snowflake symbol from Oct 1- April 30

Other coaching responsibilities include:

- Submit a team roster to AD for player registration on BCSS
- Connect with Parents for players with medical alerts regarding protocol in case of a medical emergency - anaphylaxis allergic reactions or seizures
- Communicate with team about changes to games/practices via text and/or at practices
- Distribute and record uniforms at start of season – Done in collaboration with the office, Vice-Principal and AD
- Collect uniforms after last game of season

- Wash, record, and return uniforms

Fundraising for athletics is reserved for Senior Teams attending Provincial Tournaments to help offset the costs associated with travel, accommodation, and entry fees. All fundraising must be approved by Administration before it is organized.

Tournament Responsibilities:

AWAY TOURNAMENTS:

- Collect finalized copies of team manifest and permission forms before leaving for tournaments (1 copy of manifest and all permission forms at office, 1 copy of manifest and all permission forms for coach, 1 manifest for the bus driver each day)
- All manifest changes need to be reported to the office or to Steve Wyer at 250-272-6513
- Parents may not drive a student home after a game (other than their own child) without written consent on a permission form
- Collect the Entry Fee Cheque, Medical Kit and Ball Bag for each tournament

HOME TOURNAMENTS:

- Organize food with players for the Coaches room.
- Run the tournament:
 - Record game scores and results, calculate pool play results
 - Manage scorekeepers
 - Hand out info/t-shirts/swag to all participating teams
 - Stay on site for the duration of the entire tournament to assist other team needs including first aid supplies
 - Clean up coach's room and gym at end of each day
 - Award trophy to winning team
 - AD will open/close the school to set alarm

**Note: ALL Coaching assignments are subject to the approval of the GSS*

administration, are made on a year-to-year basis, and are subject to review and the needs of

the GSS Athletic Program.

COACHES CODE OF CONDUCT

The coach/student-athlete relationship is a privileged one. Coaches play a critical role in the personal and athletic development of their student-athletes. Therefore, coaches are expected to model the fundamentally positive aspects of school sport. Coaches, including community coaches:

272.0 RULES OF CONDUCT

272.1 Shall recognize that school sport is an extension of the classroom, and shall conduct themselves accordingly when performing coaching duties;

272.2 Shall observe the Competitive Rules and Regulations of BCSS, and those of their local athletic association and applicable sport commission;

272.3 Shall observe the rules of the sport, the spirit of the rules of the sport, and shall encourage student-athletes to do the same;

272.4 Shall fulfil all competition, invitational, playoff and championship competitive and event obligations, in accordance with athletic association policy, sport commission policy and tournament-related agreements;

272.5 Shall treat all participants fairly and equitably, by refraining from discriminating against any student-athlete with respect to race, color, ancestry, place of origin, religion, family status, physical or mental disability, sex or sexual orientation;

272.6 Shall respect the rulings of officials without gesture or argument, and shall require student-athletes to do the same;

272.7 Shall not use foul, profane, harassing or offensive language or gestures in the conduct of coaching duties;

272.8 Shall not use physical force of any kind in the conduct of coaching duties;

272.9 Shall not, under any circumstances, endorse, recommend, or suggest the use of performance-enhancing drugs or supplements by any student-athlete;

272.10 Shall abstain from the use of tobacco products and alcohol while in the presence of student-athletes, and shall discourage their use by student-athletes;

272.11 Shall not, under any circumstances, require or imply that a student-athlete must be involved in any summer program or club program as part of his/her responsibilities as a school team member;

272.12 Shall not, under any circumstances, require or imply that a student-athlete cannot or should not participate in any BCSS-approved sport in the season preceding or following the coach's season of play; and

272.13 Shall not, under any circumstances, start pre-season tryouts or practices to the detriment of any in-season sport.

Shall not, either directly, or indirectly, encourage a student to attend a particular school for the purposes of participating in interschool sports. **This is perceived as recruiting as outlined in policy 261.1**

I have read and understood all the Coaches Code of conduct as laid out by BC School Sports

Coaches' Name

Coaches' Signature

Date

Please sign this form each year of coaching. Hand it to the office where it will be kept for the year.

VOLUNTEER COMMUNITY AND PARENT COACHES:

Golden EAGLES Athletics relies on community volunteers and parents to take on coaching roles. All coaches are required to have a Criminal Record Check valid within the previous 5 years from the Golden RCMP. In addition, all coaches are required to complete an **ANNUAL** Child Abuse Reporting Protocol (CARP) session with a school administrator. These CARP sessions are scheduled at the start of each school year at GSS and Lady Grey. Please call the school for CARP session dates.

PLAYING UP

BC School Sport mandates that student-athletes can now play-up to a more senior team during league play without restriction on the number of days. A student-athlete who is otherwise eligible and is registered is eligible to join the more senior team in that sport after the completion of the lower age level team's restricted competition and play-off schedule. In certain situations, it may be beneficial for athletes to play a level above what they are registered. This is not a common occurrence, but may take place in specific situations where it benefits both the team and athlete. Coaches are not to 'recruit' junior age players. They are to speak directly with athletic director(s) and junior coach prior to expressing any interest to the junior age player. In these situations, the athlete, the family, coaches, and athletic directors are consulted. A final decision will be made by the GSS Athletic Committee.

The playing up contract must be filled out by the intended player, the junior coach, the senior coach and the athlete's parents. Once a player decides to play up, they are removed from the Junior roster and will no longer be able to play juniors for the season. For playing up contract, see section in handbook.

JUNIOR PROVINCIALS

Junior Provincials are not sanctioned by BC School Sports. Therefore, junior teams wanting to compete at a junior provincial tournament must submit a written request to Golden's Athletic Director. The request will state their reasons to participate, players and chaperones committed to going, and a breakdown of costs. The request should be done as early in the season as possible so parents/guardians can be made aware of potential costs. No school funding is available. This tournament must not interfere with local zone championships. A final decision will be made by Golden's Athletic Committee.

Travel Per diem

While traveling with a team for reason of athletics each coach should not incur any costs associated with food, accommodation, team expenses etc. To that, you have a meal allowance Per Diem of the following amounts:

Breakfast - \$20 (Try and book accommodation that includes free breakfast, much simpler for athletes)

Lunch - \$25

Dinner \$30

Please keep all receipts from purchases for submission to the school office upon your return. If you incur food costs above amounts listed above contact the Athletic Director to discuss.

Note - as this is a school sports team, no alcohol, marijuana or other substances should be consumed while you have duty to care over the team and athletes. See coaches code of conduct above.

Parents

Working Together

Golden has been very fortunate to not only have great athletes in the past, but great support from their families and the community as well. We always welcome your questions and comments.

Potential Known Risks

It is important for all parents to be aware of the potential risks of playing on a school sports team. These risks include:

- Road conditions
- General risks associated with participating in school sport such as injury
- Supervision- at any sports activity it is important for parents to understand that athletes will be both directly supervised and indirectly supervised. Direct supervision includes the times when an athlete is with their coach(es) and/or chaperone(s). This includes practice and game times. Indirect supervision includes times when an athlete may not be with his/her coach(es) and/or chaperone(s). An example would be shopping at a mall. In cases of indirect supervision, athletes will always be given a cell phone number and know where to find his/her coach(es)/chaperone(s). In cases of indirect supervision athletes will be expected to be with another athlete ("buddy") at all times.

Athlete Fee

There is a \$25 athlete fee charged per sport played. This fee covers a team photo for each player and the cost to replace team uniforms regularly.

Sports Team Fees

Tournament fees are charged at GSS to cover the associated costs incurred to participate on a team. These fees are charged per team per season. Team expenses are on a cost sharing basis and will cover items such as entry fees, transportation, accommodation, and coach's expenses. Cost will depend on number of tournaments intended to play, number of home and home games and amount of travel. Athletes are responsible for their own food and personal expenses. Fees can be paid to the school office. Cheques are recommended and should be made out to Golden Secondary School. If financial assistance is needed, please contact the Athletic Department or School Administration.

Practice and Game Day Attendance

School policy mandates that students attend all classes, including those outside of the timetable, on days of competition or practices. Students are not permitted to sleep-in for extra rest or miss class to prepare for events. Attendance up to the designated departure time is mandatory, but classes beyond departure can be excused but missed work and learning must be made up. Athletes are responsible for their own missed learning and should communicate directly with their teachers about missing class time. In the case of an excused absence such as a medical appointment, a note from the appointment is sufficient.

MEDIA IN SCHOOLS - Attention

Outside Media Release and Personal Consent Information forms must be completed and returned to the GSS office. Non-submitted forms will result in your child's photo not being in the yearbook, team photos, etc. If you have questions, please contact SD6's Information and Privacy Officer.

Practice and Tournament Schedule

Please see the school website and athletics notice board for up-to-date gym and training timetables.

Please note the posted timetables are subject to change and are tentative. If you have any questions, please contact your coach and or email the Athletic Director.

Students must be present at school on the day of a tournament in order to participate. A student that is absent from school is not allowed to play in a tournament on the same day.

Athletic Facility Scheduling

Each season of play involves gym and field scheduling of teams to ensure equitable practice and scheduled time for all teams. If coaches have particular requests for gym space, they must communicate these to the Athletic Director in writing. The facility schedule will be sent out and posted weekly on the athletics notice board.

Priority will generally be given in the following order:

- 1) Games
- 2) Scheduling referees, scorekeepers, linesmen for games
- 3) Bantam practices are given the after-school times
- 4) Junior practices are given the next earliest time slot
- 5) Senior teams are given the latest time slot
- 6) New Sports
- 7) Other in-school sports / activities
- 8) Unrelated to school activities

SEASONS OF PLAY:

Bantam - Grade 8

Junior - Grades 9 & 10

Senior - Grades 11 & 12

FALL SEASON (September- November)

Boys Volleyball (Bantam, Jr & Sr)

Girls Volleyball (Bantam, Jr & Sr)

Boys Soccer (Bantam/Jr & Sr)

Aquatics (Boys/girls all levels)

Cross Country (Boys/Girls all levels)

WINTER SEASON (December-March)

Boys Basketball (Bantam, Jr & Sr)

Girls Basketball (Bantam, Jr & Sr)

Skiing (Boys/Girls all levels)

Snowboarding (Boys/Girls all levels)

SPRING SEASON (April-June)

Girls Soccer (Junior & Senior)

Rugby (Boys/Girls all levels)

Golf (Boys/Girls all levels)

Track and Field (Girls/Boys all levels)

Transportation:

For school sports, the mode of transportation varies depending on the needs of the specific team and based on factors such as number of students, distance to travel and resources available.

School Bus

For all trips requiring more than 14 people to be transported or where the use of an MFAB or personal vehicle is not feasible a school bus will be booked.

To book a bus for transport to and from a tournament or game, please fill out the field trip permission form or speak with the athletics department to complete one for you. The office will book the bus once this form is filled out. Detailed leaving and return times are needed for booking.

For more details on GSS and SD6 transportation policy see below

MFAB

MFAB or Multi-Function Activity Bus is a small 14 passenger school bus. For teams or groups of less than 14 athletes an MFAB is a great way to travel.

Private Vehicle

A private vehicle may be used if there are only a low number of students going or the distance needed to travel is extensive and becomes more cost effective for the team to do so.

For details of what is needed for the use of a private vehicle please see private vehicle details under coaches section.

Transportation SD6 Policy

All transportation practices shall adhere to the regulations and requirements of the Motor Vehicle Act.

(a) When a group of more than fourteen (14) students is being transported, a school bus or commercial vehicle and a professional driver should be considered.

(b) Every private vehicle used for transporting pupils must carry at least \$1,000,000 third party liability insurance.

(c) If a private passenger vehicle is used for transportation on extra-curricular or curricular trips, the Principal must satisfy himself that the owner of the vehicle carries adequate insurance coverage.

(d) A private passenger vehicle used for transporting pupils must be driven by an adult holding the required driver's license in accordance with the Motor Vehicle Act.

(e) Every pupil who is transported in a vehicle other than a school bus or public transit must wear a seat belt or restraining device which shall be properly adjusted and securely fastened, and utilize booster seats, as per the requirements of the Motor Vehicle Act.

(f) Request for use of buses is to be made in writing at least one week prior to the departure date of the trip.

(g) The Board of Education will not be responsible for physical damage or repairs to the individual's vehicle or for the loss of use or safe driver discount resulting from the use of the vehicle on school business.

Appendix 1: Online RCMP Clearance for Coaches

If you are going to be using this online method, please let the GSS office know prior so an email can be sent prior to submitting.

Currently, the volunteers at schools who require a criminal record check are expected to obtain this at the local RMCP station. We are happy to provide information for an alternative FREE online method, information below.

Volunteer will need:

1. Online link <https://justice.gov.bc.ca/eCRC/>
2. Access code N7DHUSE9BE
3. Readily available information pertaining to their credit (typically used for identity verification)
4. CRC for Volunteers walk-thru guide (Available on School Website) – NOTE, there is no fee for this service!!

Please note, our organization is required to provide an email address for receipt of these CRC's. Because we are unable to change this email address for each individual request, we will continue to retain the address on file (cindy.nicholson@sd6.bc.ca).

If you have a volunteer who will be using this method, please send an email to Cindy with the name and year of birth of your volunteer. When Cindy receives the clearance letter (please allow sufficient processing time), she will forward it to the Principal of the school.

Appendix 2: SD6 Skiing/Snowboard Policy

Guidelines specific to field trips involving downhill skiing:

(a) Parents/Guardians shall be informed in writing of the specific nature of the activity and its inherent risks. Also included will be information related to accommodation, transportation, contact information, and an itinerary. The field trip consent and waiver form for ski/snowboard trips template is attached to this policy and is to be utilized by the school to provide this information to parents as well as secure their permission for their child's participation.

(b) A safety lesson must take place in which ski hill area representatives review issues relating to safety, ability levels, clothing, lessons, and other factors pertaining to the mountain visit. It is expected that students will be grouped according to ability level.

(c) A contingency plan must be established for dealing with either student injury or misbehavior.

(d) Students are to travel, arrive, and leave the mountain as a group unless other arrangements have been made with parents/guardians. Such arrangements must be documented in writing and signed by parents/guardians.

(e) The wearing of approved helmets is mandatory.

(f) Notwithstanding #3

(e) of this Policy, in the case of ski/snowboard trips, the ratio of students to school supervisors shall be 15:1 or better

Appendix 3: Playing Up Contract

Golden Secondary School Athletics

Playing Up Contract

Mission Statement

To foster personal development, and to provide an opportunity for students to contribute to a positive school culture through participation in high quality athletic experiences.

Vision

Athletes at Golden Secondary School will demonstrate high levels of:

- Athletic skill and competitiveness
- Fair play and sportsmanship
- Personal character and integrity
- Responsibility and accountability to the school and community
- Leadership and positive role modeling

Playing Up

“Playing-up” is an exception to general practice. The decision to have a student play up should occur only after a process of careful consideration and consultation. The decision to move a junior player up to the senior team must be in the best interest of the student and be consistent with the Mission and Vision of Golden Secondary School Athletics. The decision for a player to play out of their age category is without prejudice and on an individual basis for the duration of the current season of play. When a junior player is being considered for playing up, the following process applies:

The following persons will be contacted for communication:

1. Student
2. Parent
3. Junior Coach
4. Senior Coach
5. Athletic Director
6. Vice Principal or Principal of Golden Secondary School

If all of the persons agree, then the junior player shall play up.

If a consensus cannot be reached, then the decision is referred to the Athletic Director and Administrator responsible for Athletics to render a decision to determine if the junior player will move to the senior team.

Note: #1 In all cases the decision to move a junior player to the senior team must be supported by the junior player’s parent.

#2 Appeal of the decision should be directed to the Principal of Golden Secondary School. The Principal’s decision in such an appeal shall be final.

The signatures below indicate agreement with the decision to move the junior player to the senior team.

Student _____ Junior Coach _____

Parent _____ Senior Coach _____

Athletic Administrator _____

Director _____

Copy filed with Administrator responsible for Athletics.